

Town Council Regular

Meeting Minutes

July 27, 2023

7:00pm

Homecroft Town Hall – 1400 Tulip Dr.

Present

Mr. Bryan Wolfe - Council President
Mrs. Melissa May - Council Vice-President
Mr. Kevin Kehlbeck - Clerk/Treasurer
Mrs. Susan Fleck – Council Member *

Kyle Squillace – Council Member
Chief Jim Leonard – Town Marshal
Mr. Robert Lutz – Town Attorney

* Not Present

1. Town Board President Bryan Wolfe called the meeting to order at 7:00 pm, and the Pledge of Allegiance was recited.

The Clerk/Treasurer's report:

Kevin Kehlbeck

1. A motion was made by Mrs. May to approve the June 22, 2023 minutes for Regular Council Meeting; motion was seconded by Mr. Squillace. The motion carried.
2. A motion was made by Mrs. May to approve the Claims for June 23, 2023 thru July 27, 2023. Mr. Squillace seconded the motion. The motion carried.

Public Works Report - (Attached)

Melissa May

Special Projects Report - (Attached)

Susan Fleck

Communications Report -

Kyle Squillace

1. Newsletter Published. Currently 340 subscribers.

Chief Leonard – (Remarks)

- 1. National Night Out donations continue to come in.
- 2. IMPD donating tents to use for NNO.

Upcoming events: National Night Out-Tuesday, August 01, 2023 5:30-8:00pm

New Business –

- 1. Credit Card Policy - Introduction.

Old Business– Resolution to cover cost of Body Camera footage to the public:

- 1. Resolution 2023-07-01 - Fee Schedule for copying Body Camera Footage. (Attached). Motion to approve Ord# 2023-07-01 was made by Mrs. May. The motion was seconded by Mr. Squillace. Motion Carried.
- 2. Resolution 2023-07-02 - What materials can be released to the public. (Attached). Motion to Approve Ord# 2023-07-02 was made by Mrs. May. The motion was seconded by Mr. Squillace. The Motion Carried.

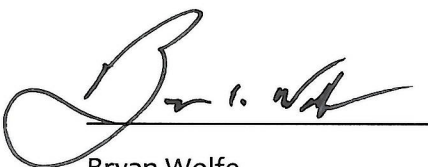
Public Comments –None

Council President Remarks - None

Bryan Wolfe

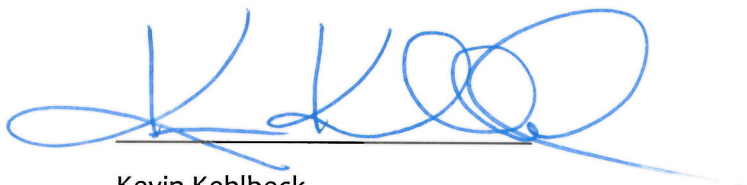
A motion to adjourn the meeting was made by Mrs. May @ 8:00 pm; the motion was seconded by Mr. Squillace. The motion carried.

Next Regular Meeting: –Thursday, August 24, 2023– 7:00 PM, Homecroft Town Hall.



Bryan Wolfe

Homecroft Town Council President



Kevin Kehlbeck

Homecroft Clerk/Treasurer

Public Works Report
Melissa May
July 2023

The Madison and Loretta Project is in its final stages. Stop lines should be done soon, and then we will have a final walk-through. Thank you to the residents for their patience during this project. Hopefully, it will provide a safer, long-lasting section of road for our town.

It also looks like Indianapolis/Marion County DPW's sidewalk ramp work and resurfacing along Loretta between Orinoco and Shelby is wrapping up.

I will start exploring pricing and funding opportunities for our next improvement projects soon.



Kevin Kehlbeck <kkehlbeck@townofhomecroftin.gov>

Thursday night meeting

Susan Fleck <sfleck@townofhomecroftin.gov>

Wed, Jul 26, 2023 at 11:51 AM

To: Kevin Kehlbeck <KKehlbeck@townofhomecroftin.gov>, Town Board <board@townofhomecroftin.gov>

All,

I am in Utah at a conference and will not be at the meeting Thursday, as most of you know. Bryan, we talked about me calling in. Is that still a possibility?

Below is my report for the meeting:

Homecroft Elementary School Movie Night - Friday the 28th. I have purchased drinks and Chief Leonard will take them from the garage to the movie site. (I am sorry that ice machine is not still outside the townhouse!) I would suggest putting the tubs of ice/drinks near the police cars he will have at the movie. Thank you Chief. Jody Matthews is very excited about having the police cars there.

National Night Out - August 1 and Angie already has a ton of prizes ready to give away. I am available to help with that all day Monday and Tuesday after 5 PM.

Total Eclipse - Homecroft will be in the path of totality for the April 8, 2024 eclipse. I have been talking with Jody Matthews about some kind of joint venture in the park. I have a friend who is in the Astro Physics department at Notre Dame and she has volunteered to give a talk to the kids. She's great at that sort of thing. We may even have her at the park to talk to the entire audience. If the weather cooperates, this will be a big deal.

Band in the Park - this was on my list of possibilities when I first took over Special Events. Well Angie secured a band for us for June 21, 2024. She heard this band out in Plainfield/Avon and ask them for pricing, etc. We have set the time 7-9 pm. This is the same weekend of the Homecroft community sale. We will try to get the snowball folks and perhaps others to be on site then. This could turn into a really fun annual event. Also, we should appoint Angie to the town board!

Thank you,

Susan

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Susan Fleck
Homecroft Town Council



The Historic Town of Homecroft, Indiana
1400 Tulip Drive, Homecroft, IN 46227
www.townofhomecroftin.gov

Police Liaison Report to the Homecroft Town Council June 2023 Report for the July 27, 2023 Council Meeting

Dear Fellow Council Members et al:

17 members of the Homecroft Police Department contributed 480 cumulative hours protecting and serving the residents and visitors of Homecroft in June 2023.

While patrolling 3,257 miles, officers wrote 114 town ordinance tickets and issued 93 warning citations. Their enforcement efforts resulted in 11 vehicles being towed. They oversaw 53 total calls for service and assisted with 65 other calls for service. Officers worked 3 crash incidents. Most of these services calls were agency assist runs helping the Indianapolis Metropolitan Police Department with calls in the vicinity of town.

In June, training began for the Rifle School. In other training matters, Officer Heather Crowder was released from the FTO (Field Training Officer) program, and Officer Mason Hadley has now started the FTO process. The field training officer program is a formal well documented process that insures that officers receive training in all necessary topics officers are required to be proficient with to be successful and safe law enforcement officers. The process involves a Daily Observation Sheet where officers are "graded" by the certified training officer at the end of each shift. These records become a permanent part of the new officer's training records and documents their proficiency, the fact that they need more training, or the fact that they might not be responding to training in a variety of factors observed by their trainer.

Parking during the annual community garage sale was not an issue this year although it was busy with a significant amount of traffic/visitors.

Body worn cameras have finally arrived and the Police Chief and his staff are beginning the process of unpacking them, setting them up, and learning about them so they can soon be implemented into active service.

We must steadfastly continue to be vigilant, highly visible, leverage available technologies, strengthen partnerships, and prepare our officers with the best training & equipment possible to respond to and abate violence in and near our town.

Bryan E. Wolfe
Town of Homecroft
Council President &
Police Liaison
BWolfe@TownOfHomecroftIN.gov
TownOfHomecroftIN.gov



TOWN OF HOMECROFT GENERAL ORDINANCE

A **GENERAL ORDINANCE** amending the Homecroft Municipal Code, Title 2, Chapter 2.15, regarding fees to be charged to person requesting certain copies of certain public records requests regarding law enforcement recordings.

WHEREAS, HEA 1142 was passed by the Indiana General Assembly and signed into law by the Governor on April 20, 2023 becoming Public Law (PL) 2023-64. PL 2023-64 allows a Public Agency to charge fees for providing copies of law enforcement recordings requested of the public agency; and

WHEREAS, the Town of Homecroft is a Public Agency as defined in IC 5-14-3-2(q); and

WHEREAS, the Town Council of the Town of Homecroft now determines it to be in the best interest of the Town to define certain terms as used in set fees for public requests of certain law enforcement recordings; and

NOW THEREFORE, IT IS HEREBY ORDAINED BY THE HOMECROFT TOWN COUNCIL THAT the following be added to HMC 2.15.020:

3. That the following fees shall be charged to any person requesting a copy of a law enforcement recording from the Homecroft Police Department (HPD) and/or the Town of Homecroft:

- (a) The “Direct Cost” for:
 - (i) the labor required to retrieve electronically stored data;
 - (ii) the labor required to:
 - (A) obscure non-disclosable information; and
 - (B) perform an administrative review to determine if all non-disclosable information has been obscured in a law enforcement recording; and
 - (iii) any medium used for electronic output;

for providing a duplicate of electronically stored data onto a disk, tape, drum, or other medium of electronic data retrieval under IC 5-14-3-8(g), or for reprogramming a computer system under IC 5-14-3-6(c). However, if the labor described herein is performed by an attorney, the cost may not exceed reasonable attorney's fees.

4. The following scheduled of fees for the retrieval of data, the labor, and materials to perform any reproduction of a requested law enforcement recording, the necessary obscuring of non-disclosable information shall be as follows:

- (a) The actual cost of media materials and town employee time expended for the reproduction and review and editing by town personnel but no more than one hundred fifty dollars (\$150.00);
- (b) If the Law enforcement recording must be reviewed by the town attorney then the cost shall include the attorney's hourly rate, which must not be an unreasonable amount.

5. This amendment to the HMC shall become effective upon adoption.

This Ordinance is hereby adopted at the duly noticed and regularly scheduled meeting of the Homecroft Town Council held this 27 day of July 2023.

AYE

NAY

Bryan Wolfe
Ally
Jayle Squille

Passed and adopted this 27 day of July, 2023.

Bryan Wolfe
 Bryan Wolfe
 Council President

ATTEST:

Kevin Kehlbeck
 Kevin Kehlbeck
 Clerk-Treasurer

TOWN OF HOMECROFT GENERAL ORDINANCE

A GENERAL ORDINANCE amending the Homecroft Municipal Code, Title 2, Chapter 2.15, regarding certain public records requests.

WHEREAS, HEA 1142 was passed by the Indiana General Assembly and signed into law by the Governor on April 20, 2023 becoming Public Law (PL) 2023-64. PL 2023-64 allows a Public Agency to charge fees for providing copies of law enforcement recordings requested of the public agency; and

WHEREAS, the Town of Homecroft is a Public Agency as defined in IC 5-14-3-2(q); and

WHEREAS, the Town Council of the Town of Homecroft now determines it to be in the best interest of the Town to define certain terms as used in set fees for public requests of certain law enforcement recordings; and

NOW THEREFORE, IT IS HEREBY ORDAINED BY THE HOMECROFT TOWN COUNCIL THAT the following be added to HMC 2.15.010:

3. That the following definitions shall apply to any request for public records under HMC 2.15:
 - (a) “Direct Cost” shall be defined as provided in IC 5-14-3-2(d)
 - (b) “Investigatory record” shall be defined as provided in IC 5-14-3-2(i)
 - (c) “Law enforcement activity” shall be defined as provided in IC 5-14-3-2(j)
 - (d) “Law enforcement recording” shall be defined as provided in IC 5-14-3-2(k)
4. That the Homecroft Municipal Code shall be amended to add the following provision to HMC 2.15.010 as numbered paragraph 3:

The Town of Homecroft shall permit any person to inspect or copy a law enforcement recording unless the following circumstances apply:

- (a) The Homecroft Town Marshall finds, after due consideration of the facts of the particular case, that access to or dissemination of the recording:
 - (i) creates a significant risk of substantial harm to any person or to the general public;
 - (ii) is likely to interfere with the ability of a person to receive a fair trial by creating prejudice or bias concerning the person or a claim or defense presented by the person;
 - (iii) may affect an ongoing investigation, if the recording is an investigatory record of a law enforcement agency as defined in IC

5-14-3-2(i) of this chapter and notwithstanding its exclusion under IC 5-14-3-4(b)(1); or
(iv) would not serve the public interest.

However, before permitting a person to inspect or copy the recording, the public agency must comply with the obscuring provisions of IC 5-14-3-5.2(e)(1).

This amendment to the HMC shall become effective upon adoption.

This Ordinance is hereby adopted at the duly noticed and regularly scheduled meeting of the Homecroft Town Council held this 27 day of July 2023.

AYE

NAY

Bryan Wolfe
Ally May
Kyle Spiller

Passed and adopted this 27 day of July, 2023.

Bryan Wolfe
Bryan Wolfe
Council President

ATTEST:

Kevin Kehlbeck
Kevin Kehlbeck
Clerk-Treasurer