



Town Council Regular

Meeting Minutes

March 23, 2023

7:00pm

Homecroft Town Hall – 1400 Tulip Dr.

Present

Mr. Bryan Wolfe - Council President
Mrs. Melissa May - Council Vice-President*
Mr. Kevin Kehlbeck - Clerk/Treasurer
Mrs. Susan Fleck – Council Member

Kyle Squillace – Council Member
Chief Jim Leonard – Town Marshal
Mr. Robert Lutz – Town Attorney

* Not Present

1. Town Board President Bryan Wolfe called the meeting to order at 7:00 pm, and the Pledge of Allegiance was recited.

The Clerk/Treasurer's report:

Kevin Kehlbeck

1. A motion was made by Mrs. Fleck to approve the February 23, 2023 minutes for Regular Council Meeting; motion was seconded by Mr. Squillace. The motion carried.
2. A motion was made by Mrs. Fleck to approve the Claims for February 24, 2023 thru March 23, 2023. Mr. Squillace seconded the motion. The motion carried.

Public Works Report - (Attached)

Melissa May

Special Projects Report - (Attached)

Susan Fleck

Communications Report -

Kyle Squillace

1. **Newsletter Published. Looking at Town Website Management**

Police Department Report – (Attached)

Bryan Wolfe

Chief Leonard – (Remarks)

1. Gang Task Force meetings with IMPD, Perry Schools, Center Grove Schools, Johnson County, Franklin Twp. Schools, Decatur Schools – receiving good information.
2. Conducting school resource ZOOM meetings.
3. Setting up Police Car Wash program with Prime Car Wash. (\$20/car/month-unlimited washes)

Upcoming events: Easter Egg Hunt-Saturday, April 01, 2023 – 12:00pm

New Business – None

Old Business–

1. Madison/Loretta Street Project–Bid process. A motion to accept Robertson Paving bid was made by Mrs. Fleck. The motion was seconded by Mr. Squillace. The motion carried. (Well done Mrs. May)

Public Comments – None

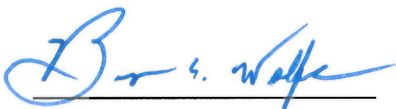
1.

Council President Remarks - None

Bryan Wolfe

A motion to adjourn the meeting was made by Mr. Squillace @ 7:57 pm; the motion was seconded by Mrs. Fleck. The motion carried.

Next Regular Meeting: –Thursday, April 27, 2023– 7:00 PM, Homecroft Town Hall.



Bryan Wolfe

Homecroft Town Council President

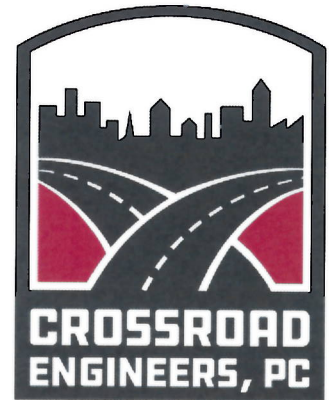


Kevin Kehlbeck

Homecroft Clerk/Treasurer

March 16, 2023

Melissa May, Council Vice President
Town of Homecroft
1400 Tulip Drive
Homecroft, IN 46227



RE: Recommendation to Award
2022 Loretta Drive and Madison Avenue Drainage Improvements Project

Dear Wade:

Following the bid opening held in the Main Conference Room of the CrossRoad Engineers, P.C. Office on Thursday, March 16, 2023, at 10:00am, I have reviewed the submitted bids for the above referenced project. A total of two (2) bid packages were submitted from the following companies: All Star Paving; and Robertson Paving, Inc.

After said review, we have found Robertson Paving, Inc. to be the lowest and most responsible bidder for the above referenced project. **Therefore, I would recommend that the 2022 Loretta Drive and Madison Avenue Drainage Improvements Project contract be awarded to Robertson Paving, Inc. in the amount of ninety-seven thousand nine hundred fifty-one dollars and zero cents (\$97,951.00).**

If you have any questions, please feel free to give me a call at 317-780-1555, ext. 140

Sincerely,

CrossRoad Engineers, P.C.

A handwritten signature in black ink that reads "Willie Hall II". The signature is written in a cursive style.

Willie Hall II, P.E
Vice-President

2.23.23 Report to Town Council - Susan Fleck - Special Projects

- **Newsletter:**
- Thank you for your contributions to the newsletter.
 - 1.) Discussion about frequency, format, content.

- **Easter Egg Hunt:**
- 1.) Angie asked to change the date to April 8 so she could be there but we had already started social media promoting the date.
- 2.) Dave Hodge asked whether we should have a rain date of April 8. Chief Leonard and I discussed it was the day before Easter and we decided to forego a rain date.
- 3.) Angie asked for \$50 extra for hunt.

- **Big Tent Discussion Regarding Events -**
- **1.) History and how to move forward with these six events:**
- **Easter egg hunt**
- **Garage Sale**
- **Aw'sum Snoballs**
- **National Night Out**
- **Pumpkin Painting**
- **Halloween**
- **Santa Visit**

- **Officer's Dinner - Scheduled for April 3 - 5:30? (OFFICER DINNER) (18)**
- 1.) Susan will make Chili
- Bryan ?
- Melissa ?
- Kyle ?

- **Town Garage Sale - June 23-24.** Have ordered a sign for Madison again. Will start social media in May.

- **Aw'sum Snoballs - June 24.**
-
- **Pumpkin Painting - October 21.**

- **Santa Visit - December 9.**
- 1.) Angie said date would have to wait. . .



The Historic Town of Homecroft, Indiana
1400 Tulip Drive, Homecroft, IN 46227
www.townofhomecroftin.gov

**Police Liaison Report to the Homecroft Town Council
February 2023 Report for the March 23, 2023 Council Meeting**

Dear Fellow Council Members et al:

17 members of the Homecroft Police Department contributed 483 cumulative hours protecting and serving the residents and visitors of Homecroft in February 2023.

While patrolling 3,083 miles, officers wrote 112 town ordinance tickets and issued 103 warning citations. Their enforcement efforts resulted in 11 vehicles being towed. They oversaw 39 total calls for service and assisted with 37 other calls for service. Most of these services calls were agency assist runs helping the Indianapolis Metropolitan Police Department with calls in the vicinity of town.

Chief Jim Leonard has completed 9 of 14 items in his long range plan, and now he has updated the Five Year Plan (Five Year Plan 2023, attached). This plan is attainable and in-progress. I commend the Chief for sticking to his previous five year plan, making great strides, and updating this plan as conditions have changed with regard to violent crime in our community.

We must continue to be vigilant, highly visible, leverage available technologies, strengthen partnerships, and prepare our officers with the best training & equipment possible to respond to and abate violence in and near our town.

Bryan E. Wolfe
Town of Homecroft
Council President &
Police Liaison
BWolfe@TownOfHomecroftIN.gov
TownOfHomecroftIN.gov



FIVE YEAR PLAN 2023

YEAR ONE

- Develop a gang task force in cooperation with Perry School Police and IMPD.
- Purchase 6 patrol rifles, and complete a rifle school for all officers.
- Once a week visit with kids at Homecroft Elementary: get with the principal to start a program to have lunch/visit with the elementary students and staff, to show them that they can come to officers in a time of need and to not be afraid of officers.
- Purchase and implement Body Worn Cameras.
- Continue to hire well qualified candidates and maintain current officers: continue the panel interview process.
- Utilize social media for the good of our department, our town and its citizens.

YEAR TWO-THREE

- Quarterly meet and greet between town and officers: plan a hot dog or popcorn night for residents and officers and their families to meet.
- Evaluate establish an in-house investigation division to help solve and prevent crimes that occur within town limits.
- Continue to enhance a reward and commendation plan for officer's good work: make the officers feel more appreciated.
- Develop coffee with a COP.

YEAR FOUR-FIVE

- Continue to increase patrol coverage of town.
- Investigate a new department patch and badge.
- Develop a program that has sponsorship with the department thru a 501 C, to aid in purchases and growth.

ACCEPTANCE

The above bid is accepted this 23rd day of March, 2023, subject to the following conditions: none

Contracting Authority Members:

Don S. Wolf, Council President
Susan B. Sleek
Kyle Squillan

PART II

(For projects of \$150,000 or more – IC 36-1-12-4)

Governmental Unit: Town of Homecroft

Bidder (Firm) Robertson Paving Inc.

Date (month, day, year): March 16, 2023

These statements to be submitted under oath by each bidder with and as a part of his bid. Attach additional pages for each section as needed.

SECTION I EXPERIENCE QUESTIONNAIRE

1. What public works projects has your organization completed for the period of one (1) year prior to the date of the current bid?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner
1,477,550.00	Street paving	11/2022	City of Beech Grove 806 Main Street Beech Grove, IN 46107
1,629,615.00	Street paving	12/2022	Town of Edinburgh 107 South Holland Edinburgh, IN 46124
116,730.00	Street paving	11/2022	City of Columbus 123 Washington Street Columbus, IN 47201
377,626.00	Street paving	11/2022	City of Franklin 70 East Monroe Street Franklin, IN 46131

2. What public works projects are now in process of construction by your organization?

Contract Amount	Class of Work	Expected Completion Date	Name and Address of Owner
91,422.50	Street Paving	August 1, 2023	Town of Centerville 204 East Main Street Centerville, IN 47030

FIVE YEAR PLAN 2021

YEAR ONE

- New SOP and General Order Manual: work on updating and publishing a SOP Manual for the officers.
- All new Officers introduced at Council Meetings: when a new officer is hired they will be introduced at the council meetings for the council and any town residents to meet the new officer.
- Once a week visit with kids at Homecroft Elementary: get with the principal to start a program to have lunch/visit with the elementary students and staff, to show them that they can come to officers in a time of need and to not be afraid of officers.
- During Spring, Summer and Fall (weather permitting) foot or bike patrol: encourage officers to interact with the community more by bike and or foot patrol.
- FTO: tweek any issues with current FTO program and expand to cover more community involved activities, and have the officers in FTO doing research homework.
- Continue a strong command staff as well as a supervisory staff: choose the command staff that will continue improving the department.
- Continue to hire well qualified candidates and maintain current officers: continue the panel interview process.
- Continue a fleet management system to help maintain current fleet and progressively replace aging fleet vehicles with new modern vehicles and equipment.
- Utilize social media for the good of our department, our town and its citizens. Develop a TIPS line on the social media pages. Great outlet to push and receive information.

YEAR TWO-THREE

- Get workout equipment for basement: work on grants or donations to help officer's maintain physical and mental wellbeing through various sources that could be offered.
- Quarterly meet and greet between town and officers: plan a hot dog or popcorn night for residents and officers and their families to meet.
- Get all officers Critical Incident Response Team: work with IMPD to get officers certified to be.
- Evaluate establish an in-house investigation division to help solve and prevent crimes that occur within town limits.
- Continue to enhance a reward and commendation plan for officer's good work: make the officers feel more appreciated.

YEAR FOUR-FIVE

- Increase town ordinance income: with new ordinances and current work on increasing every year.
- Get more officers set up as trainers (prepare for Tony's retirement): work with officers that are interested in training to get them certified so we will not miss a beat when Tony retires.
- Continue to increase patrol coverage of town.
- Investigate developing a small community "citizens academy" type program to invite interested and qualified town residents to participate in training free of charge: the process would be like the hiring of an officer, and include the citizen in parts of our training.
- Investigate a new department patch and badge.